

Recognition of Prior Learning Policy

Overview

This policy provides guidance regarding prior learning and achievement so that learners can achieve without duplicating any previous learning or assessment they have undertaken. Goole Training encourages the use of RPL which applies to all of Goole Training assessed training and qualifications.

Recognition of Prior Learning (RPL) is a method of assessment that considers whether learners can demonstrate that they can meet assessment requirements through the knowledge, understanding or skills that they already possess.

RPL does not cover previously certificated learning which is recognised as part of credit accumulation and transfer.

What we will do

Goole Training may use RPL as appropriate and must have processes regarding RPL that are transparent, rigorous, reliable, fair and accessible to learners. Goole Training will offer advice and guidance to learners on the type of evidence considered appropriate to support a claim for RPL.

RPL involves the assessment of evidence towards a unit or qualification provided by the learner. This assessment is undertaken by Goole Training. Goole Training must have personnel with appropriate expertise and knowledge to facilitate this.

When recognising prior learning:

- All relevant evidence must be assessed against the assessment criteria before decisions are confirmed.
- If training is to be adjusted based on prior learning a course flexibility form (or similar) must be completed and stored.
- In assessing using RPL Goole Training must be satisfied that the evidence produced by the learner meets the required standard.
- The assessment process must be robust.
- The evidence produced for assessment must be reliable, current and valid.
- The process of assessment for RPL is subject to the same quality assurance as any other form of assessment.
- Goole Training will keep appropriate records of assessment and evidence relating to this which may be reviewed by the external verifier.
- Goole Training must register learner's certification and claim according to their normal procedures regardless of any RPL.